

APPLICATION FOR RESIDENTIAL HOMESTEAD EXEMPTION

To complete this form, see the instructions on page 2 of this form.

Hays Central Appraisal District 21001 N IH 35, Kyle, TX. 78640 Phone (512) 268-2522 Fax (512) 268-1945		TAX YEAR:
Legal Description:		PROP ID:
Step 1: Owner's name and address	Owner's Name (person completing application)	Your date of birth:
	Your Driver's License Number:	
	Telephone Number:	
Spouse or other Owner's Name(s):		Their date of birth:
		Their Driver's License Number:
Step 2: Describe Your Property	Give street address if different from above, or legal description if no street address:	
	MOBILE HOMES: Give make, model, and identification number. Attach a copy of title from the Texas Department of Housing and Community Affairs if home is 8'x 40' or larger and document has not been cancelled or a verified copy of the purchase contract that shows you as owner of the mobile home. The Statement of Ownership & Location issued by the Texas Department of Housing and Community Affairs must also be submitted with this application.	
	OPTIONAL - NUMBER OF ACRES USED FOR RESIDENTIAL PURPOSES (yard, garden, garage, etc.) acres	
Step 3: Check Exemptions that apply to you <i>Be sure and attach any required documents for each exemption you check</i>	<input type="checkbox"/> GENERAL RESIDENTIAL EXEMPTION: You qualify for this exemption if (1) you owned this property on January 1; (2) you occupied it as your principal residence homestead on January 1; and (3) you or your spouse are not claiming a residence homestead exemption on any other property. MOVE-IN-DATE: _____	
	<input type="checkbox"/> OVER-65 EXEMPTION: You qualify for this exemption if you are 65 years of age or older. This exemption also includes a school tax limitation, or ceiling. You can't claim a disability exemption if you claim this exemption. You must apply within one year of the date you acquired the home, if you were 65 or older when you acquired and occupied the home as your principal residence, or within one year of the date of your 65 th birthday, if you already owned the home and turned 65 after January 1. <i>(Must attach copy of TX Driver's License)</i> Please check if you will transfer a tax ceiling from your last home YES ___ NO ___ County _____	
	<input type="checkbox"/> DISABILITY EXEMPTION: You qualify for this exemption if you qualify for the general residential homestead and on January 1 you were under a disability for the purposes of payment of disability benefits under the Federal Old Age, Survivor's and Disability Insurance Act OR you met the definition of disable in that Act. You can't claim an over-65 exemption if you claim this exemption. This exemption also includes a school tax limitation or ceiling. <i>*Attach disability letter from Social Security (must have date of entitlement/beginning date of disability).</i>	
	<input type="checkbox"/> OVER-55 SURVIVING SPOUSE OF A PERSON WHO RECEIVED THE OVER-65 EXEMPTION: You qualify for an extension of the over-65 exemption and the school tax limitation if (1) you were 55 years of age or older on the date your spouse died and (2) your deceased spouse was receiving the over-65 exemption on this residence homestead or would have applied and qualified for the exemption in the year of the spouse's death. NOTE: You will not receive the school tax limitation unless your spouse died on or after December 1, 1987. Deceased Spouse's Name: _____ Date of Death: _____ (Attach a copy of Death Certificate)	
Step 4: Remove Exemption	<input type="checkbox"/> Delete Exemption at: _____ for _____ tax year	
Step 5: Check if late	<input type="checkbox"/> Application for homestead exemption for prior tax year _____ NOTE: You must have met all qualifications checked above to receive the prior year tax exemption.	
Step 6: Sign and Date the application	By signing this application, you state that you are qualified for the exemptions checked above. You state that the facts in this application are true and correct. You also state that you do not claim an exemption on another residence homestead. You must notify the chief appraiser if and when your right to exemption ends. You swear or affirm that you have read and understand the penalty for filing a false statement. If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.	
	SIGN HERE	Date

*You are required to give us this information on this form, in order to perform related functions for this office. Section 11.43 Tax Code authorizes this request.

(OVER)

APPLICATION FOR RESIDENCE HOMESTEAD EXEMPTION INSTRUCTIONS

General Residence Homestead Exemptions. You may only apply for residence homestead exemptions on one property in a tax year. Fill out the other side of this application completely. To qualify for homestead exemptions, you must own and reside in your home on January 1 of the tax year. If you temporarily move away from your home, you still can qualify for an exemption if you don't establish another principal residence and you intend to return in a period of less than two (2) years. Homeowners in military service or in a facility providing services related to health, infirmity or aging may exceed the two year period. If you have trouble filling out this form, call the appraisal district. A list of taxing units and the exemptions they offer is listed below or attached to this application.

Age 65 or Older or Disability Exemptions. You may receive age 65 or older or disability homestead exemptions immediately upon qualification for the exemption(s). If you have not provided your birth date on this application, you must apply before the first anniversary of your qualification date to receive the exemption(s) in that tax year. For example, if you turn 65 or are disabled on June 1 of the current year, you have until May 31 of the next year to apply for the current tax year's age 65 or older or disability exemption(s). This special provision only applies to age 65 or older or disability exemptions and not to other exemptions for which you may apply.

Tax Limitations. The age 65 or older or disability exemption for school taxes includes a school tax limitation or ceiling. Other types of taxing units - county, city or junior college - have the option to grant a tax limitation on homesteads of homeowners who are disabled or 65 years of age or older.

Surviving Spouse Age 55 or Older. *Over 65:* You qualify for an extension of this exemption if (1) you are 55 years of age or older on the date your spouse died and (2) your deceased spouse was receiving the age 65 or older exemptions on this residence homestead or would have applied and qualified for the exemption in the year of the spouse's death. You will not receive the school tax limitation for the age 65 or older exemption unless your spouse died on or after December 1, 1987. *Disabled:* You will not qualify for a disability exemption claimed by your deceased spouse. You are not entitled to continue the school tax limitation; however, you will be entitled to continue the local option county, city or junior college limitation.

Filing Deadlines. File this application between January 1 and April 30. You may file a late homestead exemption application if you file it no later than one year after the date taxes become delinquent. See the age 65 or older or disability exemptions section above for more on late filing.

Re-filing. If the chief appraiser grants the exemptions, you do not need to reapply annually. You must reapply, however, if the chief appraiser requires you to do so by sending you a new application asking you to reapply. You must notify the chief appraiser in writing if and when your right to any exemption ends or your qualifications change. You must reapply if you qualify for additional exemptions based on age or disability in the future.

Transfer of Tax Limitation or Ceiling. Please call the appraisal district if you will transfer a tax ceiling to your new home.

Step 1. Owner's Name and Address. Enter the following information:

- Name of the owner completing this application.
- This owner's current mailing address and phone number.
- Driver's license number, personal identification number, or Social Security number of this owner (kept confidential).
- Percentage of ownership by this owner.
- This owner's birth date.
- Names of other owners and their percentage of ownership. Attach additional sheets if needed.

Step 2. Describe the property. Enter the information requested. Attach the mobile home statement of ownership and location or sales contract. Enter the number of acres used for residential purposes.

Step 3. Check exemptions that apply to you. Complete by checking the boxes that apply. If you check the disability exemption, attach documents verifying your disability. If a surviving spouse age 55 or older, enter the information requested. The appraisal district may request documents on date of spouse's death.

Step 4. Answer if applies. If the property is cooperative housing, complete Step 4.

Step 5. Check if late. If you were eligible for an exemption last year, check the box in Step 5 for late filing for the prior tax year.

Step 6. Sign and date the application. You must sign and date this application. Making false statements on your exemption application is a criminal offense.

(Appraisal District: Attach a page listing those exemptions; or, state: If you would like to know the homestead exemptions offered by your taxing units, call the HAYS CENTRAL APPRAISAL DISTRICT at 512-268-2522.